



EMPLOYMENT OPPORTUNITY

Koreatown Youth & Community Center, Inc. (KYCC) is a non-profit organization that has been serving the Korean American and multi-ethnic Koreatown community since 1975. KYCC's programs and services are specifically directed towards recently immigrated, economically disadvantaged youth and their families. KYCC offers a wide array of programs including counseling, academic services, community outreach, business services, affordable housing, and neighborhood beautification.

We have been serving our diverse community for more than 45 years, and if you're passionate about creating change within our community, we'd like to meet you.

Clinical Supervisor (Part or Full-time, Exempt)

Unit: Clinical Services Unit
Posting Date: 3/1/2024

Reports To: Clinical Services Manager
Salary: \$80,000- 95,000 DOE plus BENEFITS

Positions Available: 1

Summary: Under the direction of the Clinical Services Manager, the Clinical Supervisor is a supervisory, full-time position under the direction of the Clinical Services Manager. The Clinical Supervisor ensures the quality of services being provided by the clinical unit through individual supervision of clinical staff, chart review, and implementation of other quality assurance measures.

Duties/ Responsibilities:

- **Supervision**
 - Provide individual and/or group supervision for clinical staff including all clinicians, case managers, and in-home counselors providing mental health, child abuse prevention, intervention & treatment, family preservation, and parenting education services.
 - Ensure delivery of appropriate mental health and other clinical services to clients including support services for client and family members
 - Review of all documentation for service provided including intake, assessments, progress notes, referral logs, and service coordination plans for accuracy and timeliness.
 - Provide on-going supervision as well as crisis intervention consultation.
 - Enhance clinical skills of staff through supervision, coordinating training opportunities including in-service training.
 - Assist with recruitment, hiring and training of new staff and coordination of new services.
 - Provide 24/7 crisis response coverage.
- **Other Services**
 - Attend all relevant agency, partner and clinical unit meetings.
 - Attend conferences, workshops, training seminars, and community forums as directed by the Clinical Services Manager.
- **Perform other related duties as assigned by the Clinical Services Unit Manager.**



Minimum Requirements / Qualifications (All applicants MUST meet the minimum qualifications):

- License in Clinical Social Work or Marriage and Family Therapy.
- 7- 10 years of clinical experience in addition to 2 years of supervision experience.
- Knowledge and/ or experience in working with underserved communities.
- Experience in working with low- income children youth and families from diverse cultural and ethnic backgrounds.
- Bilingual in **Korean** and/ or **Spanish** and English.
- Have a strong sense of prioritization and can coordinate multiple demands in a high- pressure environment.
- Strong organizational, written and communication skills.
- Ability to work collaboratively with others and a willingness to participate fully in the team process.
- Provide fingerprinting clearance (Live Scan) and negative results from a TB test.
- Proof of full COVID-19 series and Vaccination Record.
- Certification in CPR and First Aid Training.
- Proof of eligibility to work in the United States.
- A valid Class C California Driver's License, access to personal automobile, and proof of auto insurance.
- Physical requirements: Able to sit for long periods of time, able to see to inspect the field and written documents; ability to communicate with KYCC staff, affiliates, clients and public; and dexterity of hands and fingers to operate office equipment.

Salary Range:

- 1- 2 years post licensure: \$80,000- 85,000
- 2- 4 years post licensure: \$85,001- 90,000
- 4+ years post licensure: \$90,001- 95,000

To apply, please submit a **cover letter and resume**.

[SUBMIT AN APPLICATION](#)