



EMPLOYMENT OPPORTUNITY

KYCC is committed to meeting the needs of the multicultural Koreatown community. Our Clinical Unit has an established history providing effective, culturally competent mental health services to children and their families.

Our staff is our greatest resource. That's why we're committed to our investment in them -- providing an excellent benefit package that covers our regular staff and their dependents, keeping a low supervisor to staff ratio to ensure consistent access to guidance, and actively looking for professional development and growth opportunities.

We have been serving our diverse community for more than 40 years, and if you're passionate about creating change within our community, one family at a time, we'd like to meet you.

Counselor III (Bilingual English/Spanish)

Unit: Clinical Services
Updated: 08/8/16

Reports To: Clinical Services Manager
Salary: \$45,000 – 57,000 annually DOE, plus BENEFITS

Positions Available: 1

Summary: Under the direction of the Clinical Services Manager and Clinical Supervisor, the Counselor III is a direct service position that provides quality mental health and support services to children, youth, and families through group, individual, and family counseling. Performance is reviewed on a continuous basis with specific goals and objectives identified throughout the year, including revenue generation goals. This is a full-time, exempt position.

Duties / Responsibilities:

- **Provide counseling and support services by:**
 - Effectively assessing family needs across a broad spectrum of areas, recognizing professional boundaries and the need for consultation from other fields;
 - Providing a minimum of 65% direct clinical services hours using the most appropriate intervention modalities; when necessary, providing outreach and case management services and linking clients to community resources;
 - Accurately and timely documenting case records, statistical and other administrative data in accordance with all agency requirements, procedures and guidelines;
 - Providing linguistically and culturally appropriate services to clients of diverse backgrounds;
 - Participating in on-going individual and group supervision based on level of skill and professional development; and
 - Providing unit support by conducting intakes, language support, parenting education, and assessments.
- **Attend relevant meetings, trainings, events and activities; and**
- **Perform other related duties as assigned by the Clinical Services Manager.**

Minimum Requirements / Qualifications (All applicants MUST meet the minimum qualifications):

- A Master's degree in Social Work, Marriage Family Therapy, or related field from an accredited University or College;
- At least 1 year of experience providing mental health services to children and youth under LA County Dept. of Mental Health requirements -OR- 2 years of full-time comparable experience providing mental health services to children and youth with transferable skills;
- Current registration with the Board of Behavioral Science;
- **Bilingual capacity (Spanish/English), required;**
- Knowledge and/or experience working with the adult and children mental health population;



Minimum Requirements continued:

- Demonstrable working knowledge of the use and operation of personal computers;
- Strong commitment to working with a multicultural community;
- Strong organizational, written and communication skills;
- Ability to work collaboratively with others and a willingness to participate fully in the team process;
- Self-directing and the ability to work independently as required;
- Proof of passing a TB test and Live Scan fingerprint clearance;
- Valid California Driver License, access to personal transportation, and proof of auto insurance;
- Proof of eligibility to work in the United States; and
- Physical requirements: Able to hear a child calling for help, able to see a child on the playground, able to sit for long periods of time, seeing to inspect the field and written documents; ability to communicate with KYCC staff, affiliates, clients and public; and dexterity of hands and fingers to operate office equipment.

Desired Qualifications:

- License in Clinical Social Work or Marriage Family Therapy;
- Experience in working with low-income children, youth and families from diverse cultural and ethnic backgrounds;
- Experience in the development and use of database application; and
- Certification in CPR (Child & Adult) and First Aid training.

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